

**1) Company address**

Company	
Street address	
Postal code	
City	
Country	
Tel	
FAX	
E-mail	
Website	

2) General company data

Legal form	
Commercial register – No.	
Place of registration	
Affiliation to a parent group	
1. Manufacturing site	
2. Manufacturing site	
3. Manufacturing site	
4. Manufacturing site	
5. Manufacturing site	

Bank details	
Financial institution	
IBAN	
SWIFT – BIC	
VAT registration No.	
Tax identification No.	



3) Senior personnel in the company

Management :



Name :

Tel. No.:

[Redacted Name and Tel. No.]

Email :

Mobile :

[Redacted Email and Mobile]

Sales and marketing department :



Name :

Tel. No.:

[Redacted Name and Tel. No.]

Email :

Mobile :

[Redacted Email and Mobile]

Development :



Name :

Tel. No. :

[Redacted Name and Tel. No.]

Email :

Mobile :

[Redacted Email and Mobile]

Production :



Name :

Tel. No. :

[Redacted Name and Tel. No.]

Email :

Mobile :

[Redacted Email and Mobile]



Quality management :



Name :

Tel. No. :

[Redacted Name and Tel. No. fields]

Email :

Mobile :

[Redacted Email and Mobile fields]

Logistics :



Name :

Tel. No. :

[Redacted Name and Tel. No. fields]

Email :

Mobile :

[Redacted Email and Mobile fields]

Head of environmental matters :



Name :

Tel. No. :

[Redacted Name and Tel. No. fields]

Email :

Mobile :

[Redacted Email and Mobile fields]

Order processing :



Name :

Tel. No. :

[Redacted Name and Tel. No. fields]

Email :

Mobile :

[Redacted Email and Mobile fields]

Other important contact information :

[Empty text area for other contact information]

**4) Company size**

Number of employees :	
Of which in :	
Production :	Admin :
Design/development :	Quality management :
Founding year :	Production area in m ² :

5) Logistics

Is first in first out ("FIFO") implemented in your premises?	Yes <input type="radio"/>	No <input type="radio"/>
Are you able to produce goods tags in accordance with VDA 4902 incl. bar code 39?	Yes <input type="radio"/>	No <input type="radio"/>
Are there provisions for the packaging of products?	Yes <input type="radio"/>	No <input type="radio"/>
Are there special provisions in place for handling sensitive parts (e.g. coated, smoothed surfaces etc.)?	Yes <input type="radio"/>	No <input type="radio"/>

6) Quality management

Do you have a quality management system?	Yes <input type="radio"/>	No <input type="radio"/>
Is this QM system certified?	Yes <input type="radio"/>	No <input type="radio"/>
QM - guide present ?	Yes <input type="radio"/>	No <input type="radio"/>
Do you intend to set up a QM system?	Yes <input type="radio"/>	No <input type="radio"/>
New DIN EN ISO?	Yes <input type="radio"/>	No <input type="radio"/>
Which requirement levels are fulfilled / should your QM system fulfil? (enclose copy of the certificates)		
ISO TS 16949/ IA TF 16949	Yes <input type="radio"/>	valid until: <input type="radio"/> Date:
	No <input type="radio"/>	planned from: <input type="radio"/> Date:
VDA 6.1	Yes <input type="radio"/>	valid until: <input type="radio"/> Date:
	No <input type="radio"/>	planned from: <input type="radio"/> Date:
DIN EN ISO 9001 ff	Yes <input type="radio"/>	valid until: <input type="radio"/> Date:
	No <input type="radio"/>	planned from: <input type="radio"/> Date:



Is there a procedure for the approval, marking, monitoring and calibration of the test equipment?	Yes <input type="radio"/>	No <input type="radio"/>
How long are documents archived?	Yes <input type="radio"/>	No <input type="radio"/>
Is there qualification documentation for the employees concerned?	Yes <input type="radio"/>	No <input type="radio"/>
Are the persons responsible represented in an organizational plan?	Yes <input type="radio"/>	No <input type="radio"/>
Quality self-assessment in %	On-time delivery status	
	Product quality	

**7) Data processing facilities**

CAD - Data exchange	
CAD - System	
CAQ - System	
Remote access / EDI	
ERP - System	

**8) Welding technology**

Have the welding engineering quality requirements been certified? (please enclose up-to-date certificates)	Yes <input type="radio"/>	No <input type="radio"/>
Which operational welding approval certificates do you have? (please enclose up-to-date certificates)		
Do your welders have up-to-date test certificates?	Yes <input type="radio"/>	No <input type="radio"/>
Does your company have a designated welding supervisor?	Yes <input type="radio"/>	No <input type="radio"/>
Are there special provisions in place for handling sensitive parts (e.g. coated, smoothed surfaces etc.)?	Yes <input type="radio"/>	No <input type="radio"/>

**9) Operational data**

Single-item production?	Yes <input type="radio"/>	No <input type="radio"/>	
Small batch production?	Yes <input type="radio"/>	No <input type="radio"/>	pcs.
Mass production?	Yes <input type="radio"/>	No <input type="radio"/>	pcs.

What are your core processes :

Production technology :
(please enclose the machine list)

Is sample / prototype manufacturing in place?	Yes <input type="radio"/>	No <input type="radio"/>
Shifts per week (capacity utilization)	%	
Your free capacities?	%	
Are inquiries for new equipment / technical resources taken into account within the business model of your company?	Yes <input type="radio"/>	No <input type="radio"/>
If so, are the necessary investments also made?	Yes <input type="radio"/>	No <input type="radio"/>

	Year	Year	Year
	€/Mill	€/Mill	€/Mill
Development of sales over the last 3 years			
Automotive sales share	%	%	%
Export share	%	%	%

**10) Product liability insurance**

	Yes	No	planned
Does your company have business liability insurance covering extended product liability?	<input type="radio"/>	<input type="radio"/>	
If yes, what is the amount covered and deductibles for the business liability and extended product liability?			
Does the extended product liability also cover parts that are installed in motor vehicles?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Does your company have vehicle recall costs insurance?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If yes, what is the amount covered and deductibles?			

11) Surface treatment:

Do you undertake surface treatments?	Yes <input type="radio"/>	No <input type="radio"/>
External suppliers, please list with name and address.		
Coating - zinc flake	Internal <input type="radio"/>	Coating - KTL
Pickling	Internal <input type="radio"/>	Coating - wet lacquer
Coating - zinc nickel	Internal <input type="radio"/>	Coating - browning
Coating - zinc phosphating	Internal <input type="radio"/>	Coating - ACC
Coating - hot-dip galvanising	Internal <input type="radio"/>	Coating - powder
Coating - galvanic	Internal <input type="radio"/>	Coating - mechanical



Heat treatment possible in your company?	Yes <input type="radio"/>	No <input type="radio"/>
Tempering	Yes <input type="radio"/>	
Annealing	Yes <input type="radio"/>	
Hardening	Yes <input type="radio"/>	
Nitriding	Yes <input type="radio"/>	
Others?		



12) Which material do you process?

Raw material / materials	_____
Quality / characteristics	_____
Material thicknesses:	_____
Other:	_____

Which procurement groups are supplied by subcontractors?	
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**13) Which laboratory and testing facilities are available?**

Do you have your own testing laboratory?		Yes <input type="radio"/>	No <input type="radio"/>
Hardness testing HV	Yes <input type="radio"/>	MT – testing (magnetic particle testing)	Yes <input type="radio"/>
Hardness testing HBW	Yes <input type="radio"/>	PT – testing (dye-penetrant technique)	Yes <input type="radio"/>
Coating thickness measurement	Yes <input type="radio"/>	Condensation climate change test	Yes <input type="radio"/>
Salt spray test	Yes <input type="radio"/>	Hardness testing microhardness	Yes <input type="radio"/>
Chemical analysis	Yes <input type="radio"/>	Capability analysis Cpk	Yes <input type="radio"/>
Tensile testing	Yes <input type="radio"/>	Machine capability analysis Cmk	Yes <input type="radio"/>
Notch impact test	Yes <input type="radio"/>	Ultrasonic testing UT	Yes <input type="radio"/>

14) Audits

Do you carry out audits?	Yes <input type="radio"/>	No <input type="radio"/>
Are potential analyses and process audits carried out in accordance with VDA 6.3?	Yes <input type="radio"/>	No <input type="radio"/>
Has your company been audited by external bodies (authorities, other companies, clients) in the past three years? (please enclose a copy of the audit results)	Yes <input type="radio"/>	No <input type="radio"/>

If yes, which?

Internal	System audits	<input type="radio"/>
Internal	Product audits	<input type="radio"/>
Internal	Process audits	<input type="radio"/>
External	Supplier audits	<input type="radio"/>

Are FMEAs implemented in your premises?	Yes <input type="radio"/>	No <input type="radio"/>
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If yes, which?

Design	FMEA	<input type="radio"/>
System	FMEA	<input type="radio"/>
Process	FMEA	<input type="radio"/>

**15) Compliance with the Minimum Wage Law, dated 01.01.2017**

Payment of the uniform legal minimum wage of gross €8.84 per hour at least, as of 2017.	
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Are statistical methods used?	Yes <input type="radio"/>	No <input type="radio"/>
Do you check your own production by means of written, prescribed inspection instructions?	Yes <input type="radio"/>	No <input type="radio"/>
Are the process parameters constantly monitored during the production phases?	Yes <input type="radio"/>	No <input type="radio"/>
Is a final inspection carried out before dispatch and are such results documented? (inspection reports)	Yes <input type="radio"/>	No <input type="radio"/>
Is the re-traceability of your individual products ensured?	Yes <input type="radio"/>	No <input type="radio"/>
Are inspection results recorded and archived?	Yes <input type="radio"/>	No <input type="radio"/>
If yes, how?		
Do you have an initial sample inspection report process?	Yes <input type="radio"/>	No <input type="radio"/>
Are suppliers audited and evaluated?	Yes <input type="radio"/>	No <input type="radio"/>
Do you apply Q techniques for analysing error causes?	Yes <input type="radio"/>	No <input type="radio"/>
If yes, Which Q techniques?		

**15) Auditing**

Would you agree that Dautel implements its own system, process or product audits in your company?	Yes <input type="radio"/>	No <input type="radio"/>
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16) Environment and occupational health and safety

Do environmental protection aspects form an integral part of your product and process planning?	Yes <input type="radio"/>	No <input type="radio"/>
Have you designated a specialist for occupational safety?	Yes <input type="radio"/>	No <input type="radio"/>
Do employees take part in regular training sessions regarding occupational safety?	Yes <input type="radio"/>	No <input type="radio"/>
Does your company have a validated / certified environmental management system?	Yes <input type="radio"/>	No <input type="radio"/>
Can you ensure compliance with REACH?	Yes <input type="radio"/>	No <input type="radio"/>
Are your products free of Cr(VI) based on the procedures according to the "EU End-of-life Vehicles Directive"?	Yes <input type="radio"/>	No <input type="radio"/>
Do you maintain / is there an energy management system in place? (attach a copy where necessary)	Yes <input type="radio"/>	No <input type="radio"/>
Do you have an energy management officer?	Yes <input type="radio"/>	No <input type="radio"/>
Do employees take part in regular training sessions regarding occupational safety?	Yes <input type="radio"/>	No <input type="radio"/>
Does your company have a validated / certified occupational health and safety system? (enclose a copy where necessary)	Yes <input type="radio"/>	No <input type="radio"/>
Is your company certified in accordance with OHSAS 18001? (enclose certificate where necessary)	Yes <input type="radio"/>	No <input type="radio"/>
Does your company have a validated / certified environmental management system?	Yes <input type="radio"/>	No <input type="radio"/>
Has there been a serious occupational accident in the past few years?	Yes <input type="radio"/>	No <input type="radio"/>

17) Accompanying documents



Organisational chart	<input type="radio"/>	Company brochure	<input type="radio"/>
QM - certificates	<input type="radio"/>	Environment - certificates	<input type="radio"/>
Quality awards	<input type="radio"/>	Insurances	<input type="radio"/>
Welding certificate	<input type="radio"/>	Machine list	<input type="radio"/>
Certificate ISO 50001	<input type="radio"/>	Auditing results (last 3 years)	<input type="radio"/>
Reference list	<input type="radio"/>	Annual report	<input type="radio"/>
List of surface coating subcontractors	<input type="radio"/>	List of subcontractors for job order production	<input type="radio"/>

18) Other remarks



Dautel GmbH

Leingarten, dated:

Dautel
Stamp

Location, Date

Legally binding signature

Supplier
Stamp

Location, Date

Legally binding signature