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| **1) Company address kipper.png**

|  |  |
| --- | --- |
| Company |  |
| Street address |  |
| Postal code |  |
| City |  |
| Country |  |
| Tel |  |
| FAX |  |
| E-mail |  |
| Website |  |

**2) General company data kipper.png**

|  |  |
| --- | --- |
| Legal form |  |
| Commercial register – No. |  |
| Place of registration |  |
| Affiliation to a parent group |  |
| 1. Manufacturing site |  |
| 2. Manufacturing site |  |
| 3. Manufacturing site |  |
| 4. Manufacturing site |  |
| 5. Manufacturing site |  |

|  |  |
| --- | --- |
| Bank details |  |
| Financial institution |  |
| IBAN |  |
| SWIFT – BIC |  |
| VAT registration No. |  |
| Tax identification No. |  |

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| **3) Senior personnel in the company**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Management : kipper.png

|  |  |
| --- | --- |
| Name : | Tel. No.: |
|  |  |
| Email : | **Mobile :** |

 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sales and marketing department : kipper.png

|  |  |
| --- | --- |
| Name : | Tel. No.: |
|  |  |
| Email : | **Mobile :** |

 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Development : kipper.png

|  |  |
| --- | --- |
| Name : | Tel. No. : |
|  |  |
| Email : | **Mobile :** |

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|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Production : kipper.png

|  |  |
| --- | --- |
| Name : | Tel. No. : |
|  |  |
| Email : | **Mobile :** |

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|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Quality management : kipper.png

|  |  |
| --- | --- |
| Name : | Tel. No. : |
|  |  |
| Email : | **Mobile :** |

 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Logistics : kipper.png

|  |  |
| --- | --- |
| Name : | Tel. No. : |
|  |  |
| Email : | **Mobile :** |

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|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Head of environmental matters : kipper.png

|  |  |
| --- | --- |
| Name : | Tel. No. : |
|  |  |
| Email : | **Mobile :** |

 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Order processing : kipper.png

|  |  |
| --- | --- |
| Name : | Tel. No. : |
|  |  |
| Email : | **Mobile :** |

 |

 **Other important contact information :** **4) Company size kipper.png**

|  |  |
| --- | --- |
| Number of employees :  |  |
| Of which in : |  |
| Production : | Admin : |
| Design/development : | Quality management : |
|  |  |
| Founding year :  | Production area in m² : |

**5) Logistics kipper.png**

|  |  |  |
| --- | --- | --- |
| Is first in first out ("FIFO") implemented in your premises? | Yes O | No O |
| Are you able to produce goods tags in accordance with VDA 4902 incl. bar code 39? | Yes O | No O |
| Are there provisions for the packaging of products? | Yes O | No O |
| Are there special provisions in place for handling sensitive parts (e.g. coated, smoothed surfaces etc.)? | Yes O | No O |

**6) Quality management kipper.png**

|  |  |  |
| --- | --- | --- |
| Do you have a quality management system? | Yes O | No O |
| Is this QM system certified? | Yes O | No O |
| QM – guide present ? | Yes O | No O |
| Do you intend to set up a QM system? | Yes O | No O |
| New DIN EN ISO? | Yes O | No O |

|  |
| --- |
| Which requirement levels are fulfilled / should your QM system fulfil?(enclose copy of the certificates) |
| ISO TS 16949/ IA TF 16949 | Yes O | valid until: O | Date: |
|  | No O | planned from: O | Date: |
| VDA 6.1 | Yes O | valid until: O | Date: |
|  | No O | planned from: O | Date: |
| DIN EN ISO 9001 ff | Yes O | valid until: O | Date: |
|  | No O | planned from: O | Date: |

  kipper.png

|  |  |  |
| --- | --- | --- |
| Is there a procedure for the approval, marking, monitoring and calibration of the test equipment? | Yes O | No O |
| How long are documents archived? | Yes O | No O |
| Is there qualification documentation for the employees concerned? | Yes O | No O |
| Are the persons responsible represented in an organizational plan? | Yes O | No O |
| Quality self-assessment in % | On-time delivery status |  |
|  | Product quality |  |

**7) Data processing facilities kipper.png**

|  |  |
| --- | --- |
| CAD – Data exchange |  |
| CAD – System |  |
| CAQ – System |  |
| Remote access / EDI |  |
| ERP - System |  |

**8) Welding technology**  kipper.png

|  |  |  |
| --- | --- | --- |
| Have the welding engineering quality requirements been certified? (please enclose up-to-date certificates) | Yes O | No O |
| Which operational welding approval certificates do you have? (please enclose up-to-date certificates) |  |  |
| Do your welders have up-to-date test certificates? | Yes O | No O |
| Does your company have a designated welding supervisor? | Yes O | No O |
| Are there special provisions in place for handling sensitive parts (e.g. coated, smoothed surfaces etc.)? | Yes O | No O |

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| **9) Operational data** kipper.png

|  |  |  |  |
| --- | --- | --- | --- |
| Single-item production? | Yes O | No O |  |
| Small batch production? | Yes O | No O |  pcs.  |
| Mass production? | Yes O | No O | pcs. |
| What are your core processes : |  |  |  |
| Production technology :(please enclose the machine list) |  |  |  |

|  |  |  |
| --- | --- | --- |
| Is sample / prototype manufacturing in place? | Yes O | No O |
| Shifts per week (capacity utilization) | %  |
| Your free capacities? | % |
| Are inquiries for new equipment / technical resources taken into account within the business model of your company? If so, are the necessary investments also made? | Yes O Yes O | No ONo O |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | Year |  | Year |  | Year |
| Development of sales over the last 3 years |  | €/Mill |  | €/Mill |  | €/Mill |
| Automotive sales share |  | % |  | % |  | % |
| Export share |  | % |  | % |  | % |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **10) Product liability insurance** kipper.png

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | planned |
| Does your company have business liability insurance covering extended product liability? | O | O |  |
| If yes, what is the amount covered and deductibles for the business liability and extended product liability? |  |  |  |
| Does the extended product liability also cover parts that are installed in motor vehicles? | O | O | O |
| Does your company have vehicle recall costs insurance? | O | O | O |
| If yes, what is the amount covered and deductibles? |  |  |  |

**11) Surface treatment: kipper.png**

|  |  |  |
| --- | --- | --- |
| Do you undertake surface treatments? | Yes O | No O |
| External suppliers, please list with name and address. |  |  |
| Coating – zinc flake | Internal O | Coating - KTL | Internal O |
| Pickling | Internal O | Coating - wet lacquer | Internal O |
| Coating – zinc nickel | Internal O | Coating – browning | Internal O |
| Coating - zinc phosphating | Internal O | Coating – ACC | Internal O |
| Coating – hot-dip galvanising | Internal O | Coating – powder | Internal O |
| Coating - galvanic | Internal O | Coating - mechanical | Internal O |

 kipper.png

|  |  |  |
| --- | --- | --- |
| Heat treatment possible in your company? | Yes O | No O |
| Tempering | Yes O |  |
| Annealing | Yes O |  |
| Hardening | Yes O |  |
| Nitriding | Yes O |  |
|   |  |
| Others? |  |
|  |  |

**12) Which material do you process? kipper.png**

|  |  |
| --- | --- |
| Raw material / materials | ~~------------------------------------------------------------------------~~ |
| Quality / characteristics | ~~------------------------------------------------------------------------~~ |
| Material thicknesses: | ~~------------------------------------------------------------------------~~ |
| Other: | ~~------------------------------------------------------------------------~~ |

|  |  |
| --- | --- |
| Which procurement groups are supplied by subcontractors? |  |

**13) Which laboratory and testing facilities are available? kipper.png**

|  |  |  |
| --- | --- | --- |
| Do you have your own testing laboratory? | Yes O | No O |
| Hardness testing HV | Yes O | MT – testing (magnetic particle testing) | Yes O |
| Hardness testing HBW | Yes O | PT – testing (dye-penetrant technique) | Yes O |
| Coating thickness measurement | Yes O | Condensation climate change test | Yes O |
| Salt spray test | Yes O | Hardness testing microhardness | Yes O |
| Chemical analysis | Yes O | Capability analysis Cpk | Yes O |
| Tensile testing | Yes O | Machine capability analysis Cmk | Yes O |
| Notch impact test | Yes O | Ultrasonic testing UT | Yes O |

**14) Audits kipper.png**

|  |  |  |
| --- | --- | --- |
| Do you carry out audits? | Yes O | No O |
| Are potential analyses and process audits carried out in accordance with VDA 6.3? | Yes O | No O |
| Has your company been audited by external bodies (authorities, other companies, clients) in the past three years? (please enclose a copy of the audit results) | Yes O | No O |

If yes, which?

|  |  |  |
| --- | --- | --- |
| Internal | System audits | O |
| Internal | Product audits | O |
| Internal | Process audits | O |
| External | Supplier audits | O |

|  |  |  |
| --- | --- | --- |
| Are FMEAs implemented in your premises? | Yes O | No O |

If yes, which?

|  |  |  |
| --- | --- | --- |
| Design | FMEA | O |
| System | FMEA | O |
| Process | FMEA | O |

**15) Compliance with the Minimum Wage Law, dated 01.01.2017 kipper.png**

|  |  |
| --- | --- |
| Payment of the uniform legal minimum wage of gross €8.84 per hour at least, as of 2017. |  |

 kipper.png

|  |  |  |
| --- | --- | --- |
| Are statistical methods used? | Yes O | No O |
| Do you check your own production by means of written, prescribed inspection instructions? | Yes O | No O |
| Are the process parameters constantly monitored during the production phases? | Yes O | No O |
| Is a final inspection carried out before dispatch and are such results documented? (inspection reports) | Yes O | No O |
| Is the re-traceability of your individual products ensured? | Yes O | No O |
| Are inspection results recorded and archived? | Yes O | No O |
| If yes, how? |  |
| Do you have an initial sample inspection report process? | Yes O | No O |
| Are suppliers audited and evaluated? | Yes O | No O |
| Do you apply Q techniques for analysing error causes? | Yes O | No O |
| If yes,Which Q techniques? |  |

**15) Auditing kipper.png**

|  |  |  |
| --- | --- | --- |
| Would you agree that Dautel implements its own system, process or product audits in your company? | Yes O | No O |

**16) Environment and occupational health and safety kipper.png**

|  |  |  |
| --- | --- | --- |
| Do environmental protection aspects form an integral part of your product and process planning? | Yes O | No O |
| Have you designated a specialist for occupational safety? | Yes O | No O |
| Do employees take part in regular training sessions regarding occupational safety? | Yes O | No O |
| Does your company have a validated / certified environmental management system? | Yes O | No O |
| Can you ensure compliance with REACH? | Yes O | No O |
| Are your products free of Cr(VI) based on the procedures according to the "EU End-of-life Vehicles Directive"? | Yes O | No O |
| Do you maintain / is there an energy management system in place? (attach a copy where necessary) | Yes O | No O |
| Do you have an energy management officer? | Yes O | No O |
| Do employees take part in regular training sessions regarding occupational safety? | Yes O | No O |
| Does your company have a validated / certified occupational health and safety system? (enclose a copy where necessary) | Yes O | No O |
| Is your company certified in accordance with OHSAS 18001? (enclose certificate where necessary) | Yes O | No O |
| Does your company have a validated / certified environmental management system? | Yes O | No O |
| Has there been a serious occupational accident in the past few years? | Yes O | No O |

 |
| **17) Accompanying documents kipper.png**

|  |  |  |  |
| --- | --- | --- | --- |
| Organisational chart | O | Company brochure | O |
| QM – certificates | O | Environment – certificates | O |
| Quality awards | O | Insurances | O |
| Welding certificate | O | Machine list | O |
| Certificate ISO 50001 | O | Auditing results (last 3 years) | O |
| Reference list | O | Annual report | O |
| List of surface coating subcontractors | O | List of subcontractors for job order production | O |

**18) Other remarks** kipper.png

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| --- |
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|  |
|  |

Dautel GmbH Leingarten, dated:  Dautel Location, Date Legally binding signatureStamp Supplier Location, Date Legally binding signature Stamp |